

**Jule Bryson**  
*Cumberland County Clerk*

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2 North Main Street, Suite 206 • Crossville, TN 38555 • (931) 484-6442 • Fax (931) 484-6440

October 9, 2020

**TO:** Cumberland County Commission, County Mayor, and News Media  
**FROM:** Jule Bryson, Cumberland County Clerk  
**SUBJECT:** Monday, October 19, 2020 Monthly Cumberland County Commission Meeting

Take notice, pursuant to TCA 8-44-103, the Cumberland County Commission, the governing body of said county, will convene and meet in regular session on Monday, October 19, 2020 at 6:00 o'clock P.M. in the large meeting room on the third floor of the Cumberland County Courthouse, where and at which time and place the said Cumberland County Commissioners will transact such public business as may lawfully come before it.

Attached is a copy of the agenda as of this date. I am looking forward to seeing you there.

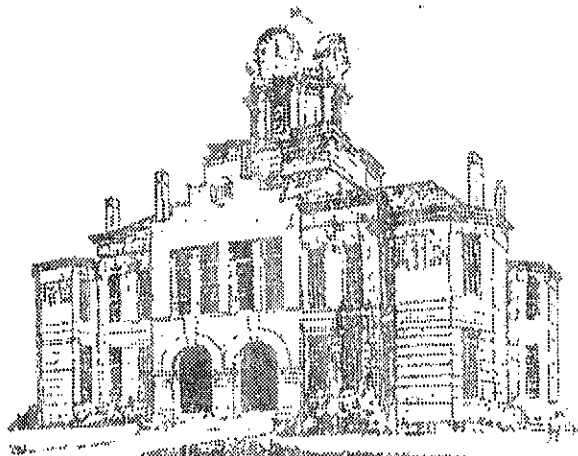
Sincerely,



Jule Bryson  
Cumberland County Clerk

JB/ct

Enclosures



# CUMBERLAND COUNTY COMMISSION MONTHLY MEETING AGENDA

MONDAY, OCTOBER 19, 2020

6:00 O'CLOCK P.M.

1. Call to order: Chairperson or Cumberland County Sheriff
2. Invocation
3. Pledge to the Flag of the United States of America
4. Roll Call: Cumberland County Clerk, Jule Bryson
5. Approval October 19, 2020 Cumberland County Commission Meeting Agenda
6. Minutes of September 21, 2020 Monthly Cumberland County Commission Meeting
7. Special recognitions, memorials, etc.
8. Comments by the General Public
9. Unfinished Business
10. New Business:

**RESOLUTION 10-2020-1 – TO ACCEPT OFFER(S) TO PURCHASE DELINQUENT TAX PROPERTY OWNED BY CUMBERLAND COUNTY (HYDER)**

**RESOLUTION 10-2020-2 – BUDGET AMENDMENT, GENERAL FUND, LIBRARY \$1,794.00 (HOLBROOK)**

**RESOLUTION 10-2020-3 – BUDGET AMENDMENT, GENERAL FUND, LIBRARY \$2,105.00 (SHERRILL)**

**RESOLUTION 10-2020-4 – BUDGET AMENDMENT, GENERAL PURPOSE SCHOOL FUND \$263,000.00 (SHERRILL)**

**RESOLUTION 10-2020-5 – TO APPROVE THE SALE OF REAL ESTATE TO ADJOINING PROPERTY OWNER (JACK DAVIS)**

11. County Official Reports
12. County Attorney Report
13. Standing Committee Reports
14. Statutory Committee Reports
15. Election of Notaries, Appointments, and Confirmations
16. Announcements and Statements
17. Adjournment

# CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

## September 21, 2020 Monthly Meeting Minutes

Be it remembered that the Cumberland County Commission met in monthly session on Monday, September 21, 2020 at the Cumberland County Courthouse in Crossville, Tennessee. Cumberland County Deputy Ray Seiber called the meeting to order at 6:00 o'clock P.M. Present and presiding was Mayor Allen Foster who invited Pastor Andrew Abraham of Shepard of the Hills to deliver the invocation. Commissioner John Patterson led the Pledge of Allegiance to the Flag of the United States of America. Also present at the meeting were County Clerk Jule Bryson, Finance Director Nathan Brock, County Attorney Philip Burnett and the following County Commissioners:

Chad Norris - ABSENT	Sue Ann York
Kyle Davis	Nancy Hyder
Rebecca Stone	Darrell Threet
David Gibson - ABSENT	Charles Seiber
Jack Davis	Terry Lowe - ABSENT
Wendell Wilson	Joseph Sherrill
Mark Baldwin	Jerry Cooper - ABSENT
Jim Blalock - ABSENT	Deborah Holbrook
Colleen Mall	John Patterson

A quorum being present, the Cumberland County Commission Meeting was opened in due form of law and the following proceedings were had to wit:

### **1. APPROVAL OF THE SEPTEMBER 21, 2020 COMMISSION MEETING AGENDA:**

On motion of Commissioner Hyder to accept the agenda, second by Commissioner Seiber as presented. The motion to approve the agenda as presented carried by voice vote from the Commissioners present.

### **2. MINUTES OF August 17, 2020 CUMBERLAND COUNTY COMMISSION MEETING:**

On motion of Commissioner Stone, second by Commissioner Seiber, moved to approve as amended August 17, 2020 Commission Meeting Minutes as presented at the July 20, 2020 meeting made a matter of record and filed as amended. The motion to approve the minutes carried by voice vote from the Commissioners present.

### **3. RESOLUTION 09-2020-1 – ACCEPT OFFER(S) TO PURCHASE DELINQUENT TAX PROPERTY OWNED BY CUMBERLAND COUNTY:**

On motion of Commissioner Seiber, second by Commissioner Holbrook moved to adopt resolution 09-2020-1.

The motion to adopt resolution 09-2020-1, accepting offers purchasing Delinquent Tax Property Owned by Cumberland County from the following:

Offerer(s)	Property	Price	Advertising Fee
Russell and Mary Lampinen	90B G 028.00 ] 102 Cambridge Ln, Fairfield	\$288.40	\$45.00
Jean G. Barber	90A K 031.00 ] 112 Lakeshire Dr. Fairfield	\$414.40	\$45.00

The motion carried by a unanimous roll call vote from the Commission present.

**CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING**  
**September 21, 2020 Monthly Meeting Minutes**

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**4. RESOLUTION 09-2020-2 – AMEND THE CONTRACT BETWEEN THE STATE OF TENNESSEE, DEPARTMENT OF MENTAL HEALTH AND CUMBERLAND COUNTY, TENNESSEE:**

On motion of Commissioner Seiber, second by Commissioner Threet moved to adopt resolution 09-2020-2.

Discussion: Commissioner Mall asked where the monies come from to fund this contract. Finance Director, Nathan Brock stated that it came from the jail medical and is usually with minimal uses.

The motion to adopt resolution 09-2020-2, amending the contract between the State of Tennessee, Department of Mental Health and Cumberland County, carried by a unanimous roll call vote from the Commission present.

**5. RESOLUTION 09-2020-3 – BUDGET AMENDMENT, GENERAL FUND, COUNTY COMMISSION CAPITAL EXPENDITURES:**

On motion of Commissioner Kyle Davis, second by Commissioner Patterson moved to adopt resolution 09-2020-3.

The motion to adopt resolution 09-2020-3, approving a budget amendment in the amount of \$35,530.00 for outbid of three (3) fully equipped ambulances, carried by a unanimous roll call vote from the Commissioners present.

**COUNTY OFFICIAL REPORT; FINANCE DIRECTOR NATHAN BROCK:**

Commissioners received the monthly financial report from Finance Director Brock detailing the August 2020 revenue collections for the County. Local option sales tax shows ahead of budget. There may be some audit corrections after the report is filled.

**COUNTY OFFICIAL REPORT: ATTORNEY PHILIP BURNETT:**

Cumberland County Health and Safety Standards Board's case was presented on September 8, 2020. The case was ruled in its favor in the amount of two thousand dollars (\$2,000.00)

**STATUTORY COMMITTEE REPORT**

Health and Safety will meet Wednesday, September 30, 2020 regarding a property at Linger Lake.

**STANDING COMMITTEE REPORT**

Buildings and Ground Committee meeting will be Thursday, September 24, 2020.

**11. ELECTION OF NOTARIES:**

On motion of Commissioner Holbrook, second by Commissioner Hyder, moved be elected Lori Ann Alband Leandra J. Blair, Stefanie R. Cooper, Austen Fox, Pamela Lynn Haywood, Leigh Ann Marsh, Lisa J. Pugh, Brice Pursell, Christopher Goddard, Christine Jones, Kari Page, Melanie D. Phillips, Kristen Tabor, Dale A. Wilson, Sherri Lea Wyatt as Notary Publics for the State of Tennessee.

The motion to approve the notaries carried by voice vote from the Commissioners present.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING  
September 21, 2020 Monthly Meeting Minutes

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**12. ADJOURNMENT:**

On motion of Commissioner Seiber, second by Commissioner Kyle Davis, moved the September 21, 2020 Commission Meeting be adjourned at 6:18 o'clock P.M.

The motion to adjourn the meeting carried by voice vote from the Commissioners present.

MINUTES APPROVED FOR ENTRY THIS \_\_\_\_\_ DAY OF OCTOBER 2020.

\_\_\_\_\_  
Allen Foster, County Mayor  
Chairman, Cumberland County Commission

\_\_\_\_\_  
Jule Bryson, Cumberland County Clerk

RESOLUTION NO: 10-2020-1

**A RESOLUTION TO ACCEPT OFFER(S) TO PURCHASE DELINQUENT TAX  
PROPERTY OWNED BY CUMBERLAND COUNTY**

**WHEREAS**, Citizens have presented offers to the Cumberland County Delinquent Tax Committee for property currently owned by Cumberland County, and;

**WHEREAS**, said offers are for twenty-four (24) parcels of property and offer details are as follows:

Offerer(s)	Property	Price	Advertising Fee
Laurelwood Partners, LLC	91P A 004.00   109 Laurelwood Dr, Fairfield	\$376.70	\$45
Laurelwood Partners, LLC	91P B 025.00   110 Laurelwood Dr, Fairfield	\$376.70	\$45
Micheal Matthews	90C B 012.00   116 Sherwood Cir, Fairfield	\$287.10	\$45
Micheal Matthews	149D B 008.00   Dunbar Rd, Tansi	\$271.00	\$45
Bluegrass Holdings, Inc	See Attached List of 20 parcels	\$4730.00	\$137

**WHEREAS**, the Cumberland County Delinquent Tax Committee, meeting in regular session, votes to recommend to the full Cumberland County Commission that the Commission accept the offer(s).

**NOW, THEREFORE, BE IT RESOLVED** the Cumberland County Commission meeting in its regular monthly session hereby accepts said offers, and sells said properties to the Offeror(s).

**ADOPTED** this 19<sup>th</sup> day of October, 2020.

**SPONSOR:**

  
Nancy Hyder, COMMISSIONER

**APPROVED:**

\_\_\_\_\_  
Allen Foster, COUNTY MAYOR

**ATTEST:**

\_\_\_\_\_  
Jule Bryson, COUNTY CLERK

**Cumberland County, Tennessee  
General Fund**

To the Cumberland County Commission meeting in regular session this 19<sup>th</sup> day of October, 2020:

Whereas, the Art Circle Public Library has applied for and received a grant from the CARES act, and

Whereas, the grant was approved for videoconferencing technology.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission:

**LIBRARY**

**Increase Revenue:**

101-47306	CARES Grant	\$ 1,794.00
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**Increase Expenditures:**

101-56500-708	Communication Equipment	\$ 1,794.00
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Sponsor:

  
County Commissioner

Approval:

\_\_\_\_\_  
County Mayor

Attest:

\_\_\_\_\_  
County Clerk

Budget Committee Vote:

Ayes: 8 Nays: 0 Abstain: 0

**Cumberland County, Tennessee  
General Fund**

To the Cumberland County Commission meeting in regular session this 19<sup>th</sup> day of October, 2020:

Whereas, the Art Circle Public Library has applied for and received a grant from the Tennessee State Library and Archives, and

Whereas, the grant shall provide for computer technology, and

Whereas, this is a partially State funded grant that requires matching local funds, and

Whereas, the Art Circle Public Library has adequate matching capital funds currently appropriated that are designated for technology.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission:

**LIBRARY**

Increase Revenue:

101-46980	Other State Grants	\$ 2,105.00
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Increase Expenditures:

101-56500-709	Data Processing Equipment	\$ 2,105.00
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Sponsor:

  
County Commissioner

Approval:

\_\_\_\_\_  
County Mayor

Attest:

\_\_\_\_\_  
County Clerk

Budget Committee Vote:

Ayes: 8 Nays: 0 Abstain: 0



RESOLUTION # 10-2020-4  
Cumberland County, Tennessee  
General Purpose School Fund

WHEREAS, during the final review phases of the FY 20-21 General Purpose School budget, the Tennessee Department of Education requires additional revenue to meet the Maintenance of Effort test.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 5<sup>th</sup> day of OCTOBER, 2020, and by the Cumberland County Commission meeting on this 19<sup>th</sup> day of OCTOBER, 2020, that the following budget amendment be adopted:

Maintenance of Effort Adjustment

Increase Revenue:

141.40210	Local Option Sales Tax		\$263,000.00
		Total Increase:	\$263,000.00

Increase Fund Balance:

141.39000	Unassigned Fund Balance		\$263,000.00
		Total Increase:	\$263,000.00

SPONSORED BY:

Sheldene  
BOE Member

APPROVED BY:

James  
Chairman of the Board

ATTEST:

Anna Maxwell  
Director of Schools

Ayes: UN Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Sponsor:

Sheldene  
County Commissioner

Approval:

\_\_\_\_\_  
County Mayor

Attest:

\_\_\_\_\_  
County Clerk

Budget Committee Vote:

Ayes: 7 Nays: 0 Abstain: 0

**Resolution # 10-2020-5**

**Resolution to Approve the Sale of Real Estate  
To Adjoining Property Owner**

**Whereas**, Betty Sue Bowman and Samuel Earl Baisley have requested the County sell a small portion (.021 acres) of the Cumberland County Recycling Center property to them for commercial development of their adjoining property, and

**Whereas**, the Cumberland County Property Assessor has calculated the appraised value of the property to be \$1,450.00, and

**Whereas**, the small portion of property has minimal economic value except to the property owners that adjoin it, and

**Whereas**, the prospective owners have agreed to pay the appraised value of the property and all costs related to the sale, including surveys and legal fees.

**Therefore**, be it resolved that the Cumberland County Commission does hereby approve the sale of the property per the terms and conditions of the attached contract of purchase/sale for commercial realty and further authorizes the County Mayor to execute the contract.

Adopted this 19<sup>th</sup> day of October, 2020.

Sponsor: Jack Davis by: JL  
County Commissioner

Approved: \_\_\_\_\_  
County Mayor

Attest: \_\_\_\_\_  
County Clerk

**CONTRACT OF PURCHASE/SALE FOR COMMERCIAL REALTY**

THIS CONTRACT OF PURCHASE/SALE is hereby made and entered into by and between CUMBERLAND COUNTY, a Political Subdivision of the State of Tennessee (herein called "Seller"), and Betty Sue Bowman and Samuel Earl Baisley, (herein called "Purchaser").

**WITNESSETH:**

For and in consideration of the sum of Two Hundred (\$200.00) Dollars, as earnest money paid, and in part payment of the purchase price, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Seller hereby agrees to sell to Purchaser, and Purchaser hereby agrees to purchase from Seller, the following real property:

Being approximately .021 acres running alongside the Northwest property line of Map 100 Parcel 002.03 for approximately 100 feet. This property is currently outside the chain link fence erected by the Seller. This sale is intended to result in the new property line running with and directly along the Seller's current chain link fence. The property to be sold can be seen in Exhibit A attached hereto and showing a narrow pie shaped parcel that is located between the Seller's property line and the Seller's chain link fence.

The property, described above, is herein collectively sometimes referred to as the "Property."

**THIS PURCHASE/SALE SHALL BE MADE UPON THE FOLLOWING TERMS AND CONDITIONS:**

1. **Purchase Price.** The Purchase Price for the Property shall be the sum of exactly One Thousand Four Hundred and Fifty (\$1,450.00) Dollars, which sum shall be payable as follows:

(a) The sum of Two Hundred (\$200.00) Dollars has been deposited with County Finance Director Nathan Brock, as earnest money with the execution of this Contract.

(b) The balance of One Thousand Two Hundred and Fifty (\$1,250.00) Dollars shall be payable in full at the time of closing.

2. **Sale subject to the County Commission and State of Tennessee.** The parties understand and agree that this purchase and sale agreement is subject to approval by the Cumberland County Commission. The Cumberland County Commission is the legislative body elected by the citizens of Cumberland County and its approval of this agreement is not required to be based on any standard of reasonableness or what the seller may deem reasonable or in good faith.

3. **Conveyance of Property.** Seller shall convey and assign good and marketable fee simple title to the real property to Purchaser by general warranty deed, subject only to any utility easements of record, provided that any such encumbrances shall not render title unmarketable, nor affect Purchaser's use of the Property.

4. **Survey.** Purchaser will obtain and pay for a survey of the parcel to be sold along with a legal description.
5. **Closing of Sale.** Subject to the survey being completed and closing documents prepared, closing of sale shall occur on or before December 30, 2020. At closing, all documents necessary for conveyance and assignment of the Property shall be executed and delivered, all adjustments shall be made, and the balance of the purchase price shall be paid. Purchaser shall pay for all costs associated with this sale including but not limited to document preparation and closing fees.
6. **Prorations.** The parties understand that since the Seller is the taxing public entity, there will be no need to prorate taxes. However, the Purchaser shall be responsible for any Cumberland County property taxes from the date of purchase forward.
7. **Possession.** Possession shall pass with delivery of the deed.
8. **Commissions.** Each party represents to the other that no real estate commissions are due on account of this transaction.
9. **Default.** Should Purchaser default in the performance of this Contract, then the earnest money paid shall be retained by Seller as liquidated damages. .
10. **Miscellaneous.** This Contract is binding on the heirs, successors and assigns of the respective parties, and constitutes the entire agreement between the parties. Captions are for convenience only and shall not limit the scope or intent of this Contract or any part hereof. This Contract and the rights hereunder are not assignable. This Contract shall be governed by Tennessee law and attorney fees shall be payable in the event of a dispute or litigation.

IN WITNESS WHEREOF, the parties have executed this instrument to be effective as of the last date written below.

SELLER:

\_\_\_\_\_  
Cumberland County

By and through Mayor Allen Foster

Date: \_\_\_\_\_

PURCHASER:

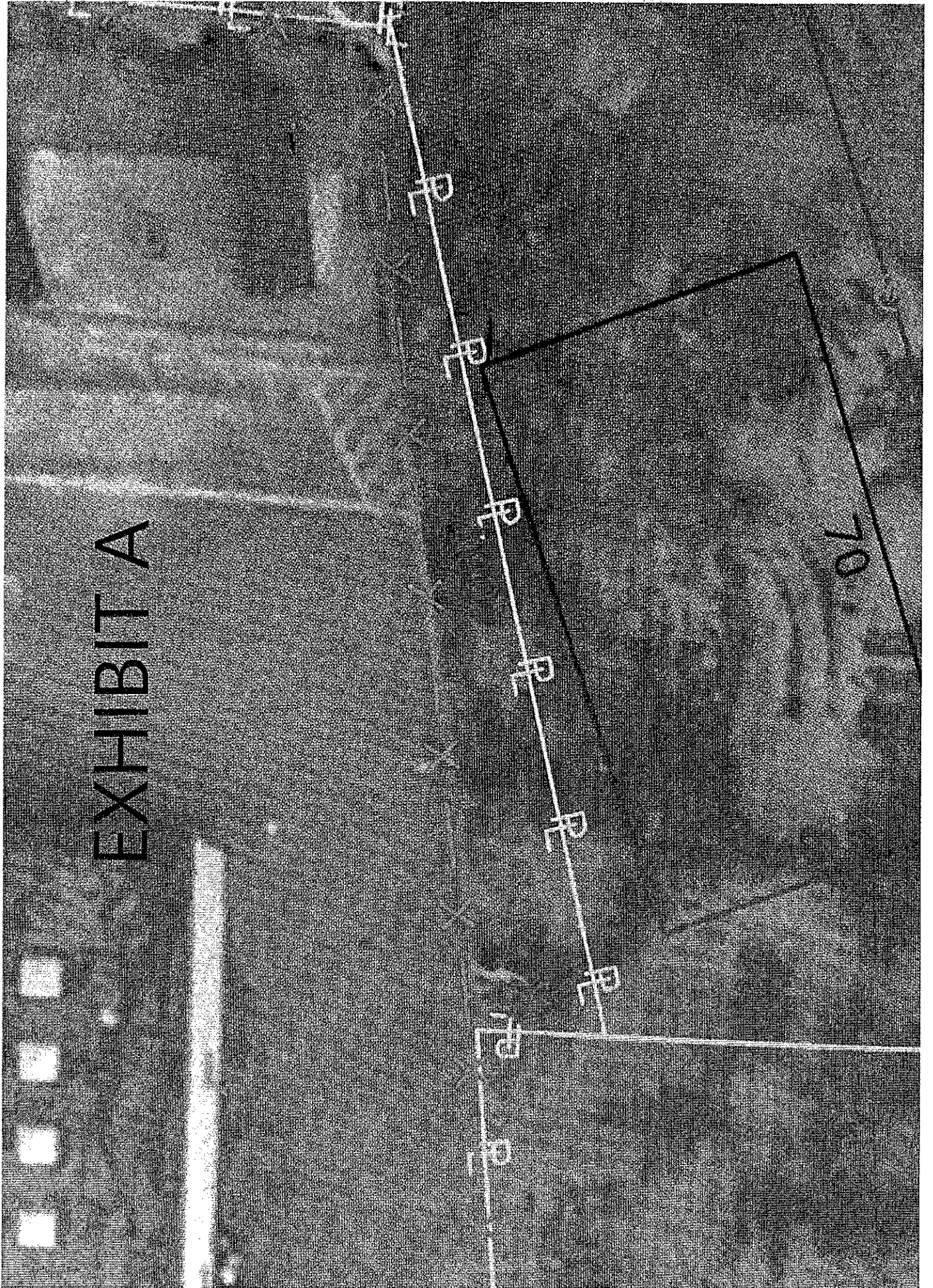
\_\_\_\_\_  
Betty Sue Bowman

Date: \_\_\_\_\_

\_\_\_\_\_  
Samuel Earl Baisley

Date: \_\_\_\_\_

# EXHIBIT A



**1<sup>st</sup> District**

Chad Norris  
Sue York

**2<sup>nd</sup> District**

Kyle Davis  
Nancy Hyder

**3<sup>rd</sup> District**

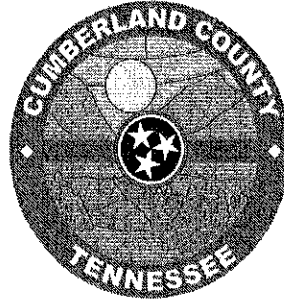
Rebecca Stone  
Darrell Threet

**4<sup>th</sup> District**

David Gibson  
Charles Seiber

**5<sup>th</sup> District**

Jack Davis  
Terry Lowe



**6<sup>th</sup> District**

Wendell  
Wilson  
Joe Sherrill

**7<sup>th</sup> District**

Mark Baldwin  
Jerry Cooper

**8<sup>th</sup> District**

Jim Blalock  
Deborah

**9<sup>th</sup> District**

Holbrook  
Colleen Mall  
John  
Patterson, Jr

**CUMBERLAND COUNTY**  
**BOARD OF COMMISSIONERS**  
2 N Main St | Suite 203 | Crossville, TN 38555

**October 6, 2020**

**TO:** County Commissioners, County Mayor, County Clerk, Media  
**FROM:** Nancy Hyder—Chair, Delinquent Tax Committee

**The Delinquent Tax Committee will be meeting on Monday, October 19, 2020 at 4 pm in  
Room 310 on the Third Floor of the Cumberland County Courthouse**

**AGENDA**

1. Call to Order
2. Approval of March Minutes
3. Laurelwood Partners - 91P A 004.00 - 109 Laurelwood Drive, Fairfield  
Laurelwood Partners - 91P B 025.00 - 110 Laurelwood Drive, Fairfield
4. Micheal Matthews - 90C B 012.00 - 116 Sherwood Cir, Fairfield  
Micheal Matthews - 149D B 008.00 - Dunbar Rd, Tansi
5. Bluegrass Holdings, Inc - See attached list of 20 parcels
6. Old Business
7. New Business
8. Adjournment

**DELINQUENT TAX COMMITTEE MEMBERS:**

Allen Foster | Mayor  
Nancy Hyder | 2<sup>nd</sup> District, Chair  
Darrell Threet | 3<sup>rd</sup> District, Vice Chair  
Jack Davis | 5<sup>th</sup> District  
Deborah Holbrook | 8<sup>th</sup> District

# CUMBERLAND COUNTY BOARD OF COMMISSIONERS

2 North Main Street, Suite 203 Crossville, Tennessee 38555

FIRST DISTRICT  
Chad Norris  
Sue Ann York  
SECOND DISTRICT  
Kyle Davis  
Nancy Hyder  
THIRD DISTRICT  
Rebecca Stone  
Darrell Threet  
FOURTH DISTRICT  
David Gibson  
Charles Seiber  
FIFTH DISTRICT  
Jack Davis  
Terry Lowe

SIXTH DISTRICT  
Joseph Sherrill  
Wendell Wilson  
SEVENTH DISTRICT  
Mark Baldwin  
Jerry Cooper  
EIGHTH DISTRICT  
Jim Blalock  
Deborah Holbrook  
NINTH DISTRICT  
Colleen Mall  
John Patterson

**DATE:** October 9, 2020

**TO:** All County Commissioners, County Mayor, County Attorney, Sheriff and News Media

**FROM:** Commissioner Charles Seiber, Chairman of the Cumberland County Beer Board

**The Beer Board will be conducted with Commissioners on Monday, October 19, 2020  
at 5:30 o'clock P.M.**

## AGENDA

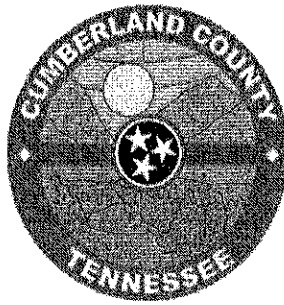
1. Call to Order
2. Approval of Minutes: July 20, 2020 Beer Board Meeting
3. New Business: (1) On Premises Permit:  
Jerry Lyn and Kara Marie Trentham  
Pandora's Forest  
80 Timberline Road  
Crossville, TN 38571  
(2) On Premises Permit:  
Lee Dudley Stafford  
Our Shady Rest Junction  
7387 Plateau Road  
Crossville, TN 38571
4. Old Business/Unfinished Business
5. Other Business
6. Adjournment

## BEER BOARD MEMBERS:

Sue York (1<sup>st</sup>)  
Charles Seiber (4<sup>th</sup>)  
Terry Lowe (5<sup>th</sup>)  
Joseph Sherrill (6<sup>th</sup>)  
John Patterson (9<sup>th</sup>)



**1<sup>st</sup> District**  
Chad Norris  
Sue York  
**2<sup>nd</sup> District**  
Kyle Davis  
Nancy Hyder  
**3<sup>rd</sup> District**  
Rebecca Stone  
Darrell Threet  
**4<sup>th</sup> District**  
David Gibson  
Charles Seiber  
**5<sup>th</sup> District**  
Jack Davis  
Terry Lowe



**6<sup>th</sup> District**  
Wendell  
Wilson  
Joe Sherrill  
**7<sup>th</sup> District**  
Mark Baldwin  
Jerry Cooper  
**8<sup>th</sup> District**  
Jim Blalock  
Deborah  
Holbrook  
**9<sup>th</sup> District**  
Colleen Mall  
John  
Patterson, Jr

**CUMBERLAND COUNTY  
BOARD OF COMMISSIONERS**

2 N Main St | Suite 203 | Crossville, TN 38555

**October 2, 2020**

**TO:** County Commissioners, County Mayor, County Clerk, Media  
**FROM:** Rebecca Stone—Public Records Commission

**The Public Records Commission will be meeting on Tuesday, October 20, 2020 at 10:00am in room 310—the small courtroom of the Cumberland County Courthouse**

**AGENDA**

1. Call to Order
2. Approval of Last Meeting Minutes
3. Election of Chair & Co-Chair
4. Electronic Records Update; Joyce Rorabaugh
5. Reports:
  - Notification channels for changes in public records laws
    - Rebecca Stone
  - Renovation Update
    - Joyce Rorabaugh
6. New Business
7. Adjournment

**PUBLIC RECORDS COMMISSION MEMBERS:**

Rebecca Stone, 3<sup>rd</sup> District County Commissioner, Chair  
Larry Warner, General Sessions Judge  
Barbara Parsons, Genealogist and County Historian  
Jule Bryson, County Clerk  
Judy Graham Swallows, Register of Deeds  
Joyce Rorabaugh, County Archivist

## **MINUTES**

Financial Management Committee  
of  
Cumberland County, Tennessee

Meeting Held  
at the  
Courthouse – Small Courtroom

June 19, 2020

### **Members Present:**

Scott Blaylock  
Jack Davis  
Allen Foster  
Janet C. Graham  
Nancy Hyder  
John Patterson  
Charles Seiber

The meeting was called to order at 8:00 A.M. with the following business conducted:

### **APPROVAL OF MINUTES**

After review of the minutes of the June 3, 2020 meeting, Janet Graham made a motion to approve them as presented. The motion was seconded by Nancy Hyder and carried by voice vote.

### **REVIEW/APPROVAL OF BID ITEMS**

The following bid procurement items were presented to the Committee for consideration:

#### **Item #1**

##### **Highway Department – Crushed Stone**

*Motion to award bid to Rogers Group, Franklin Industrial Minerals and Rocky Ridge Custom Crushing per the attached bid tabulation, by Hyder.  
Seconded by Graham and carried by voice vote.*

#### **Item #2**

##### **Highway Department – Guardrail**

*Motion to accept bid from Cumberland Guardrail, per the attached bid tabulation, by Graham.  
Seconded by Patterson and carried by voice vote.*

#### **Item #3**

##### **Highway Department – Highway Striping/Marking**

*Motion to accept bid from Volunteer Highway Supply, Inc., per the attached bid tabulation, by Davis.*

*Seconded by Hyder and carried by voice vote.*

*Highway Superintendent Scott Blaylock recommended award to the non low bidder based upon their proven record of handling the striping needs of the department for a number of years. He also indicated that Volunteer Highway Supply would have better response times because the company had a local office.*

**Item #4**

**Highway Department – Pipe (Culverts)**

*Motion to accept low bid from The Feed Store for HDPE pipe, per the attach bid tabulation, by Graham.*

*Seconded by Davis and carried by voice vote.*

**Item #5**

**Highway Department – Road Oil**

*Motion to accept bid from Hudson Materials Company, per the attached bid tabulation, by Hyder.*

*Seconded by Graham and carried by voice vote.*

**Item #6**

**Highway Department – Paving**

*Motion to accept bid from Rogers Group, per the attached bid tabulation, by Davis.*  
*Seconded by Patterson and carried by voice vote.*

**Item #7**

**Highway Department – Road Salt**

*Motion to accept bid from Cargill Deicing Technology, per the attached bid tabulation, by Graham.*

*Seconded by Seiber and carried by voice vote.*

**OTHER BUSINESS**

No other business was discussed.

**ADJOURNMENT**

With no further business to discuss, Jack Davis made a motion to adjourn. The motion was seconded by Nancy Hyder and carried by voice vote. The meeting adjourned at 8:11 A.M.

# **MINUTES**

## **Budget Committee Of Cumberland County, Tennessee**

### **Meeting Held At the Large Courtroom In the Courthouse**

**September 15, 2020**

#### **Members Present:**

Mark Baldwin  
David Gibson  
Darrell Threet  
Deborah Holbrook  
Kyle Davis  
Chad Norris  
Joe Sherrill  
Colleen Mall

#### **Members Absent:**

Terry Lowe

### **CALL TO ORDER**

Convener Kyle Davis called the meeting to order at 4:30 P.M. and the following business was conducted.

### **APPROVAL OF MINUTES**

Commissioner Gibson made a motion to approve the minutes from July 23, 2020 Budget Committee meeting and the Public Hearing minutes from the August 10, 2020 meeting. Commissioner Norris seconded the motion and it carried by voice vote.

### **ELECTION OF CHAIRMAN**

Convener Davis opened the floor up for nominations for the election of a chairman.

Commissioner Holbrook nominated Terry Lowe. Commissioner Baldwin seconded the nomination of Terry Lowe as chairman.

Commissioner Norris nominated Kyle Davis. Commissioner Gibson seconded the nomination of Kyle Davis as chairman.

With no further nominations, Terry Lowe was elected Chairman by a roll call vote. The vote count was 5 for Lowe and 2 for Davis. Commissioner Davis abstained from the vote.

### **ELECTION OF VICE-CHAIRMAN**

Convener Davis opened the floor up for nominations for a vice-chairman. Commissioner Sherrill nominated Kyle Davis. Commissioner Norris seconded the nomination for Kyle Davis as vice-chairman. There were no other nominations. Kyle Davis was elected unanimously by voice vote.

**BUDGET AMENDMENTS  
&  
OTHER FINANCIAL MATTERS**

The following resolutions were presented to the committee for consideration:

Resolution #09-2020-03  
General Fund  
County Commission Capital Expenditures  
(EMS Ambulances Procurement additional Funding)  
Amount: \$35,530.00  
Motioner: Mall  
Seconded: Sherill  
Vote count 8Y-0N-0A.

**GRANT APPLICATIONS & APPROVALS**

James Houston, Art Circle Library Director reported to the committee that he had applied for two (2) grants for the Art Circle Public Library: 1) a CARES Act grant for video conferencing equipment in the amount of \$1,794.00 which would require no match, and 2) a Tennessee State Library & Archives grant for technology upgrades and would require a fifty percent match not to exceed \$2,105. The technology upgrade grant would be matched with monies already allocated in the FY 20-21 budget.

Mayor Foster advised the committee that a grant had been applied for with the Blue Cross Blue Shield corporation for playground equipment at Obed River Park. The grant would require no match.

**TOM PELFREY/ALPHA EQUIPMENT PROPERTY**

The committee discussed previous actions of the Building & Grounds Committee who had favorably recommended the acquisition of real estate identified as the Alpha Equipment property owned by Tom Pelfrey. The B&G Committee had requested the County Mayor negotiate the proposed purchase with Mr. Pelfrey.

Mayor Foster reported to the Committee that Mr. Pelfrey was firm on the asking price of \$1.5 million. The Mayor also advised members of the committee that for an additional \$50,000 additional equipment and furniture could be acquired.

As the discussion continued, the Mayor informed members of the committee that Mr. Pelfrey was willing to work with the county with "owner financing" and proposed that the county could pay \$500,000 at the time of closing, followed by two annual payments of \$500,000.

After further review and discussion, Commissioner Norris made a motion for the Mayor to continue negotiation on purchasing the property and report back to the committee. Commissioner Threet seconded the motion and it carried by voice vote.

**OTHER BUSINESS**

There was no other business to discuss.

**ADJOURNMENT**

With no further business to discuss Commissioner Gibson made a motion to adjourn. The motion was seconded by Commissioner Baldwin, it carried by voice vote. The meeting adjourned at 5:01 P.M.

MINUTES  
**PUBLIC HEARING**

Budget Committee  
Of  
Cumberland County, Tennessee

Meeting Held  
At the Large Courtroom  
In the Courthouse

August 10, 2020

**Members Present:**

Rebecca Stone  
Nancy Hyder  
Jerry Cooper  
Terry Lowe  
Charles Seiber  
Colleen Mall  
Jim Blalock  
Wendell Wilson

**CALL TO ORDER**

Chairman Stone called the Public Hearing to order at 4:30 P.M. and the following business was conducted.

**FISCAL YEAR 2020-2021  
BUDGET REVIEW**

Chairman Stone discussed the Fiscal Year 2020-2021 budget process. Among her discussion points were that the budget presented had no property tax increase; EMS had two (2) new full time positions proposed, and that the Clerk and Master's Office had a proposed new position that was budget neutral.

Next, Chairman Stone called upon the Finance Director to review highlights of the Fiscal Year 2020-2021 budget. Finance Director Nathan Brock stated that in addition to no property tax increase, that Local Option Sales Tax rate and other fee structures remained approximately the same.

The Finance Director stated that the consolidated operating budget was \$110.9 million dollars. This number is somewhat inflated when compared to the prior year because of \$1.2 million in pass through grants for the Railroad Authority. The General Purpose School Fund, Food Service Fund and Federal Programs made up 62% of the operating budget; the General Fund made up 26% of the operating budget; Highway Department 3%, Solid Waste 2.5%, and Debt Service at approximately 5.5%.

The Finance Director reported that the property tax rate was proposed at \$1.5653 generating total revenue of \$23.9 million with an assumed delinquency of 5%. The proposed budget consists of revenue estimated at \$13.4 million in local option sales tax of which about 94% is dedicated to the General Purpose School fund and Debt Service fund.

He also advised that for the first time Cumberland County would be receiving a one-time State funded grant in the amount of \$1.2 million. This grant would be primarily used for the purchase of police cars, a fire truck, ambulances, medical equipment and other safety related equipment.

During the discussion the Finance Director pointed out select capital improvement items. These items include some large tickets items for the Courthouse and the Justice Center. Other items that were included were a vehicle for animal control, computers, technology updates and carpet replacement for the Art Circle Library. The Solid waste fund also had capital items that included bailer repair, LED lighting and recycling containers.

The Finance Director stated that contributions and contractual relationships with non-profit organizations remained at last year's funding levels with the exception of one time funding allocations. Employee salaries were substantially held at last year's funding levels with the exception of county officials as required by statute.

The Finance Director also advised that a Public Notice had been published in the local paper for the public hearing as required by law. No citizen had requested to address the Committee.

Chairman Stone asked for questions or comments from the audience and there were none. The Public Hearing ended and the full County Commission was called into session.

## **MINUTES**

Budget Committee  
Of  
Cumberland County, Tennessee

Meeting Held  
At the Large Courtroom  
In the Courthouse

July 23, 2020

### **Members Present:**

Rebecca Stone  
Nancy Hyder  
Jerry Cooper  
Terry Lowe  
Charles Seiber  
Colleen Mall  
Jim Blalock

### **Members Absent:**

Wendell Wilson

## **CALL TO ORDER**

Chairman Stone called the meeting to order at 4:30 P.M. and the following business was conducted.

## **APPROVAL OF MINUTES**

Commissioner Seiber made a motion to approve the July 21, 2020 minutes as presented. Commissioner Lowe seconded the motion and it carried by voice vote.

## **FISCAL YEAR 2020-2021 BUDGET REVIEW**

Finance Director, Nathan Brock reviewed with the committee the Courthouse Maintenance Fund, Highway and General Fund and pointed out the revisions based upon the previous committee actions.

Next, the Finance Director reviewed the tax levy resolution and penny distribution based upon the previous actions of the committee. After reviewing the resolution, Commissioner Hyder made a motion to approve as presented. Commissioner Lowe seconded the motion and it carried by voice vote.

Chairman Stone advised the committee that a Public Hearing would be held on August 10, 2020 at 5:30 P.M. in the Large Courtroom, followed by a Special Called Session of the County Commission.

## **ADJOURNMENT**

With no further budgets to review, Commissioner York made a motion to adjourn. Commissioner Seiber seconded the motion and it carried by voice vote. The meeting adjourned at 4:45 P.M.



**MINUTES**  
**DEBT MANAGEMENT COMMITTEE**  
**OF**  
**CUMBERLAND COUNTY, TENNESSEE**  
**MEETING HELD**  
**AT THE**  
**COURTHOUSE SMALL COURTROOM**  
**January 16, 2020**

**Members Present:**

Terry Lowe  
Jerry Cooper  
John Patterson  
Jim Blalock  
Charles Seiber  
Nancy Hyder  
Wendell Wilson  
Rebecca Stone

**Members Absent:**

Sue York

**CALL TO ORDER**

Chairman Lowe called the meeting to order at 4:30 P.M. and the following business was conducted:

**APPROVAL OF MINUTES**

After review of the minutes of the December 13, 2018 meeting, Commissioner Hyder made a motion to approve as presented. Commissioner Patterson seconded the motion and it carried by voice vote.

**DEBT PRESENTATION FROM**  
**CUMBERLAND SECURITIES COMPANY**

Scott Gibson, a representative from Cumberland Securities, presented the committee with a Summary of Outstanding Debt and reviewed details of the report. In addition, Mr. Gibson addressed questions posed by Commissioners Regarding debt service.

During the presentation, Mr. Gibson remind members of the committee that the Series B-20-A (Industrial Park) is callable, and will be prepaid early with funds allocated in the FY 19-20 budget.

**DEBT REPORT FROM  
FINANCE DIRECTOR**

The Finance Director reviewed with the committee a multiyear pro forma debt service schedule. Mr. Brock pointed out that this is developed assuming no new debt issuance for the next 5 years. The Finance Director also advised members of the committee that Cumberland County has an AA- bond rating per S&P Bond Rating Service.

**DEBT MANAGEMENT POLICY REVIEW**

The Committee reviewed and discussed the Debt Management Policy and compliance with benchmarks established by the policy. No revisions were recommended.

**OTHER BUSINESS**

There was no other business to discuss.

**ADJOURNMENT**

With no further business to conduct, Commissioner Seiber made a motion to adjourn. Commissioner Hyder seconded the motion and it carried by voice vote. The meeting adjourned at 6:00 P.M.

## **MINUTES**

Audit Committee  
Of  
Cumberland County Tennessee

Meeting Held  
At the  
Courthouse Small Courtroom

May 17, 2019

### **Members Present:**

Wendell Wilson  
Darrell Threet  
Sandra Brewer  
Carl MacLeod  
Glenn Harper

## **CALL TO ORDER**

Convener Wilson called the meeting to order at 10:00 A.M and the following business was conducted:

## **ELECTION OF CHAIRPERSON & VICE CHAIRPERSON**

Sandra Brewer nominated Wendell Wilson to serve as Chairman and Darrell Threet to serve as Vice Chairman. There were no other nominations.

## **APPROVAL OF MINUTES**

Glenn Harper made a motion to approve the March 13, 2018 minutes as presented. Sandra Brewer seconded the motion and it carried by voice vote.

## **REVIEW OF AUDIT FINDINGS**

Members of the committee met with the following officials for a review of the audit findings for FY 17-18:

### **Finance Department**

Finance Director Nathan Brock explained that the finding his office received was related to a grant received by the Board of Education late in the fiscal year that did not have adequate time to go through the approval processes of the Board of Education and County Commission before the close of the fiscal year. He explained that the County was in jeopardy of losing \$41,700.00 of grant monies earmarked for Early Childhood Education programs. After review and

discussion, the Committee concurred that the finding was unfortunate, but accepted the explanation of the event and the corrective action taken by the Finance Director.

### **Circuit & General Sessions Court**

Deputy Circuit Court Clerk Billy Cain attended for Circuit Court Clerk Jessica Burgess who was at a Clerk's Conference. Mr. Cain explained that the referenced finding was on the previous office holder and that Ms. Burgess had addressed and corrected the finding almost immediately upon taking office. The Committee commended Ms. Burgess for her prompt attention to the matter and acknowledged that it had been corrected. Members of the Committee had additional suggestions for the Circuit Court Clerk's Office to further shore up internal controls that included surprise cash counts.

### **Register of Deeds**

Register of Deeds Judy Graham Swallows explained that she had not corrected the finding, stating issues with time stamping of documents received by her office. She further stated that the computer technology in her office afforded the ability to track checks, cash and change. She further stated that her office always balanced "to the penny" every day and that State Officials had recognized her office as the best in the State on multiple occasions. When asked how other Register of Deeds offices in the State addressed the issue, Ms. Swallows explained she intended to contact other counties to ascertain their processes. After review and discussion, the Committee concurred to accept Ms. Swallows corrective plan of action to continue to work on the matter.

### **OTHER BUSINESS**

There was no other business to discuss.

### **ADJOURNMENT**

Commissioner MacLeod made a motion to adjourn. Commissioner Threet seconded the motion and it carried by voice vote. The meeting adjourned at 10:30 A.M.

**Emergency Services Committee Meeting**  
Small Meeting Room—Cumberland County Courthouse  
06/03/19

**Members Present:**

Mark Baldwin  
Deborah Holbrook  
Jack Davis  
Chad Norris  
David Gibson  
Darrell Threet  
Michael Speich  
Nancy Hyder

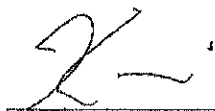
**Other Commissioners Present:**

Kyle Davis

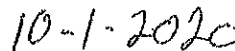
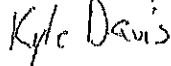
**Others Present:**

Mayor Foster  
Gary Nelson-NEWS  
EMA Director Rick Williams  
E-911 Director Eric Ritzman  
County Fire Chief Trevor Kerley  
EMS Director Chris Miller  
Everett Bolin, Chairman E-911

1. **Called to Order**—The meeting was called to order by Chairman Gibson at 4:30 pm. A quorum was present. All members were present except for Carl McCleod.
2. **Approval of Minutes**—the minutes of the last meeting were not available and Chairman Gibson asked that the approval of our last meeting's minutes be put off to the next meeting. The committee agreed.
3. **Dispatch Contract**—Mayor Foster intervened to inform the committee that the dispatch contract has been seen and approved by all the lawyers, the 911 board, Sheriff Cox, etc. Mayor Foster said this contract will put dispatch where it belongs and in line with 911. Commissioner Davis made the motion to accept the contract and Commissioner Threet seconded the motion. All other commissioners voted in favor.
4. **Other business—Commissioner Speich**  
Commissioner Speich raised the issue of certain ambulances being stationary while others are not. He was concerned that Westel's ambulance might be used as a back-up while someone in that community was in need of that service. That ultimately led to a discussion with EMS Director Chris Miller about the issue of privatizing the ambulance service. After Miller informed the committee of the anxiety and stress that rumors of this action have created within his department, the committee unanimously voted to show opposition to the idea of privatization. Commissioner Speich made that motion and Commissioner Hyder seconded it. The committee was thanked by Miller and Bolin.
7. **Adjournment**—With no other business to discuss, Commissioner Davis made a motion to adjourn. That motion was seconded by Commissioner Norris. With that, the meeting was adjourned with all ayes at 5:13 pm.



Approval, David Gibson, Chairman



Date

# HEALTH AND SAFETY STANDARDS BOARD

August 19, 2020

*Large Courtroom, Cumberland County Courthouse*

## Members Present:

Nancy Hyder, Chair  
Tom Isham  
Craig Clark  
Joe Koester  
Bobby Rhea

## Others Present:

Philip Burnett, County Attorney  
Heather Mullinix, Crossville Chronicle  
Mark Baldwin, 7<sup>th</sup> District Commissioner  
4 members of the public

## **CALL TO ORDER:**

With all members present, Commissioner Hyder called the meeting to order at 1:59 pm on Wednesday, August 19, 2020 in the large courtroom of the Cumberland County courthouse.

## **APPROVAL OF MINUTES:**

Clark makes a motion to approve the minutes from the previous meeting as presented; motion seconded by Koester, no opposed, motion carries. Last meeting's minutes are approved as presented.

## **GRACE HILL DR:**

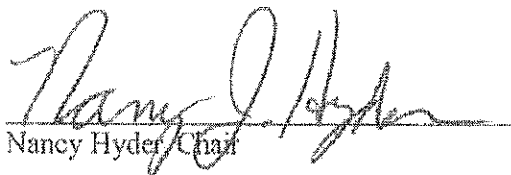
Nancy had taken updated photos of the property in complaint and the committee was welcome to look at them. It is her opinion that the property has improved. Clark and Commissioner Baldwin both agree that it has gotten considerably better. The majority of the boxes on the front porch have been removed as of this date. A few furniture items remain, and it is Nancy's opinion that the committee "keeps an eye on this one."

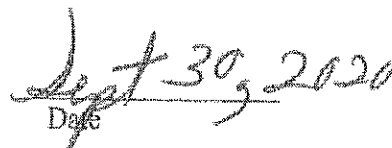
## **DUBLIN DR:**

Burnett mentions that he has further researched Tennessee health and safety statutes and it is his opinion that the Committee should file suit. He reminds the committee that it MUST bring proof of a constant and unchanging situation to the judge. A service processor would need to be hired to serve the owner of the property who lives in Arkansas. It is the County attorney's opinion that it is time to move forward with the case, and file suit against the owner of the property on Dublin Dr. Burnett will seek damages from property owner. Clark makes a motion for the County attorney to file a civil suit in Cumberland County, TN against the property owner of Dublin Dr complaint, attempting to collect damages on the behalf of the Health and Safety Standards Board. Koester seconds the motion. 4 ayes. 1 opposed. Motion carries. Koester is assigned to getting more photos of the property for evidence. Constituents present share more stories about the property in violation. Nancy decides it is best to wait to hear back from the County attorney regarding this case and the verdict before setting another meeting date. No next meeting date as of this date.

## **ADJOURNMENT:**

Motion to adjourn is made by Isham, seconded by Koester, meeting is adjourned at 3:20 pm on Wednesday, August 19, 2020 in the large courtroom of the Cumberland County Courthouse.

  
Nancy Hyder, Chair

  
Date

## **CUMBERLAND COUNTY BEER BOARD MEETING MINUTES**

**MONDAY, SEPTEMBER 21, 2020**

The Cumberland County Beer Board met on Monday, July 20, 2020 at 5:30 o'clock P.M. in Crossville, Tennessee. Present at the meeting was Beer Board Chairman, Commissioner Charles Seiber along with Beer Board Members, Commissioners Joe Sherrill and John Patterson. Also present in the meeting was Beer Board Secretary, County Clerk Jule Bryson, Commissioners Collene Mall, Deborah Holbrook, Nancy Hyder and Darrell Threet. Bridges Backwoods Barn owners Troy Bridges and Jan Bridges.

Commissioner Joseph Sherrill made a motion to approve the minutes of the last Beer Board Meeting held on July 20, 2020. Commissioner John Patterson seconded the motion and Board Members approved the minutes by a unanimous roll call vote from the Beer Board present.

Chairman Seiber advised the Board that one (1) application had been submitted for the Board's consideration. Alexander Troy and Jan Marie Bridges was seeking an On Premises permit to sell beer at the establishment named Bridges Backwoods Barn, 1001 Al Goss Road, Crossville, TN 38571. There being no objections to the permit being issued, on motion of Commissioner Joseph Sherrill, second by Commissioner John Patterson moved to grant Alexander Troy and Jan Marie Bridges. The motions to issue permit to Alexander Troy and Jan Marie Bridges, Bridges Backwoods Barn at 1001 Al Goss Road, Crossville, TN carried by a unanimous roll call vote from the Beer Board present.

With no further business to come before the Board, on motion of Commissioner Joseph Sherrill, second by Commissioner John Patterson, moved the meeting be adjourned at 5:36 o'clock P.M. The motion to adjourn the September 21, 2020 Beer Board Meeting carried by a unanimous roll call vote from the Beer Board present.

Charles Seiber  
Chairman, Cumberland County Beer Board